

How to pay online by using our Way2Pay system

Our aim is to become a cashless school over time and to this end we have introduced Way2Pay. Way2Pay is designed to help schools manage, receipt, track, audit school money and also provide a comprehensive and flexible system for parents.

To set up this system **for the first time** we ask parents to:

Step 1: Go to www.clonakiltycc.ie

Step 2: Click on Way2Pay icon on left hand side of home page

Step 3: Click login

Step 4: Username is your mobile phone number in 35387xxxxx format

Step 5: You will be asked to set your own password at this point.



Once you are set up with a username and password you can:

- **Pay by text message**

We will send a request for payment for book rental, student registration, T.Y. activities etc by text - you simply click on the link on the SMS to pay in three easy clicks.

- **Pay on Way2Pay App (From May 2016) - OPTIONAL**

Download the Way2Pay App and make a payment any time.

Way2Pay offers support directly to parents so if you are having any difficulty using this service please get in touch directly with the Way2Pay help desk on 01 8041269 during office hours or e mail support@way2pay.ie

We thank you for using Way2Pay and help our school in our aim to go cashless and Deirdre / Niamh are happy to answer any **set up issues** you might have on 023-8833877.