



CLONAKILTY COMMUNITY COLLEGE

Policy on Assessment

Clonakilty Community College encourages students to work hard and to achieve their full potential. Students follow a path from first year to sixth year learning about self-management and study skill strategies. We assess pupils as follows to:

- Identify learning outcomes
- Identify under achievement
- Enable pupils to set their own learning targets
- Test all intelligences
- Identify those that need SET
- Promote ownership of student learning as follows:

YEAR	WHAT:	WHO:	ASSESSMENT:
F I R S T	<ul style="list-style-type: none"> • Self-management • Organisational skills for home and study. • Study timetables • tips for a student's approach to work Students are asked to consider balance in their weekly lives by looking at time allotment in a weekly "wheel of life". • Study space at home and the physical characteristics of a study. • Fifth year mentors, tutors and Year Head guide first year students on how to use the homework journal. They are encouraged to record their homework and to tick it off when completed. • First years are asked to get their journals signed weekly by parents/ guardians. 	<ul style="list-style-type: none"> • SPHE Teachers • Career Guidance Teacher • Mentor Co-ordinator • Fifth Year Mentors • All subject teachers • Students 	<ul style="list-style-type: none"> • CATS test as part of the enrolment process for all incoming pupils • All classes are mixed ability • Class Tests • Regular Homework • Ongoing classroom assessment • Mid-term progress Report • Christmas Exams • Parent Teacher Meeting feedback • Mid-term Progress Review Report • Summer exams • Report to parents via VShare @Christmas & Summer

			<ul style="list-style-type: none"> • Streaming based on common Summer tests @ end of first year Gaeilge & Maths (Appendix 1) • Maths Competency test in Numeracy
S E C O N D	<ul style="list-style-type: none"> • Promote self- management by emphasising the importance of motivation and the use of study skills. • Use of short- term and long- term goals. • Study skill strategies are outlined for students including: <ul style="list-style-type: none"> ○ Mind maps & Morphemic analysis – Literacy strategy ○ Using colour to highlight for kinesthetic learning. ○ Mnemonics for auditory learning. ○ Flash cards and summaries to stress important points and to help recall. 	<ul style="list-style-type: none"> • SPHE Teachers • Career Guidance teacher • Subject teachers • All subject teachers • Students 	<ul style="list-style-type: none"> • Class Tests • Regular Homework • Mid-term Progress Report • Christmas Exams • Parent Teacher Meeting feedback • Mid-term Progress review • CBA1 • Summer exams • Report to parents via Vsware@ Christmas & Summer exams
T H I R D	<p>Focus is on time management, planning for effective study and coping with exams by:</p> <ul style="list-style-type: none"> • Time Management: students complete a questionnaire they looking at dilemmas and their approach to exams. Students subsequently score their choices and interpret the results. • Examples of study strategies promoted include SQ4R (Survey, Question and read, recall, revise and review), the possibility of a “study buddy” and the use of a learning log. • The language of exams is scrutinised and time allotment for each question is considered. • The importance of setting up a good study environment at home is again stressed. 	<ul style="list-style-type: none"> • SPHE • Career Guidance Teacher • Year Head • All subject teachers • Students 	<ul style="list-style-type: none"> • Class Tests • Continuous assessment of homework • Mid-term Progress Report • CBA 2 • Parent Teacher Meeting feedback • Christmas Exams • Pre Junior Cert exam • Report to parents via Eportal @ Christmas & after Pre results • Junior Cert State exam

	<ul style="list-style-type: none"> • The use of a study/homework timetable is also revisited. Students are encouraged to make their own lists of short-term goals and to set time limits for themselves. • A Goal Chart(Grid) is incorporated into students' journals. Students fill in their exam results and they monitor them over a few months. Study timetables are used. • Each third year student must take responsibility for the timetabling of homework, study and free time. • Feedback is given at Third year parent-teacher meeting in early December. 		
T. Y.	<ul style="list-style-type: none"> • Goal-setting is revisited and reference is made to the TY journal and how it can be used as a planner for students. • Reflection and self-evaluation are incorporated into the journal. • Students are encouraged to make a list of their various TY achievements and to carefully consider their time- usage as the year progresses. • Careers Portal 	<ul style="list-style-type: none"> • TY Coordinator • Class Tutors • Career guidance Teacher • All subject teachers • Students 	<ul style="list-style-type: none"> • Class Tests/ practical assessment • Credit system based on continuous assessment. See Appendix 2 • Students achieve a Pass, Credit or distinction. • Report to parents via VsWare @ Christmas & Summer • Parent teacher Meeting feedback • TY Graduation ceremony.
FIFTH	<ul style="list-style-type: none"> • Careers Portal • Individual Career and Study Meetings 	<ul style="list-style-type: none"> • Year Head. • Career guidance Teacher • All subject teachers • Students 	<ul style="list-style-type: none"> • Class Tests • Regular Homework • Mid term progress report • Christmas Exams • Parent Teacher Meeting feedback • Report to parents via VsWare @ Christmas & Summer

			<ul style="list-style-type: none"> • Summer exams
S I X T H	<ul style="list-style-type: none"> • An exam goal chart/grid is distributed. • Students set short- term goals on a week to week basis. • Students set realistic time limits when studying. • Students look at actual grades and work towards target grades. • The study environment is again examined. <ul style="list-style-type: none"> ○ Study strategies presented to students include: ○ Acronyms – making a word to remember. ○ Acrostics – making a sentence to remember. ○ Mind Mapping. ○ Cue cards. ○ SQ4R ○ When studying, students are advised to take notes and to highlight the important points. ○ They look at study technique variation with subjects, e.g. listening and talking for oral work in the languages. • Management of exam stress and exam techniques are examined in detail. • Students meet with the Career Guidance teacher on an individual basis. 	<ul style="list-style-type: none"> • Career Guidance teacher • All subject teachers • Students 	<ul style="list-style-type: none"> • Class Tests • Regular Homework • Mid - term Progress Review Report • Christmas Exams • Parent Teacher Meeting feedback • Report to parents via VsWare @ Christmas & after Pre results • Pre Leaving Cert exam • Leaving Cert State exam

RATIFIED BY B.O.M.	8-4-2019
Date of next review	April 2021

APPENDIX 1: First year Assessment:

	GAEILGE	ENGLISH	MATHS	FRENCH
CHRISTMAS	common	common	common	common
SUMMER	common	Common	common	common
STREAMING –WHEN?	End of 1 st yr.	N/A	End of 1 st year	N/A.
STREAMING – CRITERIA	55%		55%	

APPENDIX 2: Transition Year Credit System:

SUBJECTS CREDITS	English, Irish, Maths, French, Religion, Careers.	10 credits for each subject
SUBJECTS:		
MODULES:	Business, History, Geography, Accounting, Local History, Metal craft, PE, Art, Construction Studies, Engineering, Biology, Physics, DCG, Health & Safety, Tourism, Spanish, Self Defence, Green Schools, Chemistry, Work Experience, Community Care, Agricultural Science, GAA Foundation Coaching, Active Leisure, Desk top Publishing, IT	5 credits for each module
CREDITS are given on a Performance Rating of : Excellent = 5 Very Good = 4 Good =3 Fair = 2 Poor = 1		
OVERALL RESULT: 80-109 = Pass 110-149 = Merit 150-190 = Distinction		

APPENDIX 3: TRANSITION YEAR STREAMING:

	GAEILGE	ENGLISH	MATHS	FRENCH
CHRISTMAS	1 hour exam	Continuous assessment	1 hour exam	1 hour exam
SUMMER	1 hour exam	(Modular)	1 hour exam	1 hour exam
STREAMING –WHEN?	Beginning of 5 th yr	Beginning of 5 th yr	Start of TY	Mixed Ability
STREAMING – CRITERIA	Junior results Work progression in TY Student preference Ty projects	Junior results Work progression in TY Teacher Portfolio	Junior results Student preference	Mixed Ability